



Task of Volunteers

| Activity and tasks | Target gorup | Days | Timetable |
|---|---|---|------------------------|
| <p>Collaborate on Digital Literacy Program</p> <ul style="list-style-type: none"> - Realization of Digital Literacy Workshops - Collaborative workshops between groups <p>The activity includes working in the delivery of Digital Literacy small workshops, with the support of interactive manuals developed for this purpose.</p> <p>We raised the forecast to achieve the twin goals that participants can learn ICT and support that they serve to integrate our people with the people who have greater difficulties (foreign immigrants, European citizens resident neorrurales, etc).</p> | <p>People at risk of digital exclusion</p> <ul style="list-style-type: none"> - Women - Higher - Immigrant | <p>MONDAY TUESDAY WEDNESDAY</p> | <p>16:00-18:00 h</p> |
| <p>Working with Youth</p> <ul style="list-style-type: none"> - Integration of young immigrants - Collaboration with him AIMER Network <p>The activity is mainly focused on working with the Youth Association LosAyFon, part of the Collective of Youth Associations Hoya de Huesca, for activities to increase awareness of the knowledge of the specific policies of Youth and the possibilities of building local projects .</p> | <p>Youth Associations and youth who want to participate in the activities on the project schedule AIMER</p> | <p>THURSDAY FRIDAY SATURDAY</p> | <p>16:00 – 19:30 h</p> |
| <p>Update content on the Web</p> <p>The activity includes the creation of a Voluntary Specific Blog, which will link to the website of IDEAPOLIS.EU. We have the interest that the Volunteer may be updating specific contents of the Web and also, you can build a personal news as a reference to the evolution of his work and its integration into our organization and our country</p> | <p>AYERBE population</p> | <p>MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY</p> | <p>10:00 – 12:00 h</p> |



Working hours and free days:

Seven hours a day, five days a week, two consecutive days off per week and two days of vacation per month of project duration.

Volunteers will work on Saturday afternoons alternatively, work to be compensated the following Monday.

Exceptionally, the schedule may vary depending on the scheduling of weekend activities, for which there will be the express agreement of the volunteer. In that case, enjoy your rest days on Monday and Tuesday following.

It is also contemplated that the volunteer staff to propose draft voluntary activity and that this part of your day to day.

There shall be a holiday period between December 21 and January 7.

The rest of the holiday, to complete the 24 days provided, shall be based on the express agreement with the volunteer

WEEKLY timetable

| | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY |
|------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------|
| MORNING | - | 10:00-13:30 | 10:00-13:30 | 10:00-13:30 | 10:00-13:30 | - | - |
| AFTERNOON | 16:00-19:30 | 16:00-19:30 | 16:00-19:30 | 16:00-19:30 | 16:00-19:30 | 16:00-19:30 | |

Spanish lessons:

Spanish lesson will be located two days a week two hour per day within the worktime activity. Once the volunteer begin to communicate in Spanish this time will be reduced according with the language skills achieved by the volunteer

Local Transportation:

No need to use local transport, so it is not anticipated this need. In the event that carry out work Ayerbe, IDEAPOLIS.EU shall make available to the Voluntary necessary means of transport.

Accommodation and food:

The volunteer will live in a furnished apartment, shared with another volunteer and will have a single room. The apartment has all the necessary services to meet the basic needs of the volunteers (fully equipped kitchen, bathroom and washing machine). The volunteers will be responsible for cleaning and good use of the apartment, for which there will be a specific training activity. It provides a monthly food allowance of **€ 145** per volunteer. Also provides the option of facilitating the purchase of food to the volunteers if they agreement. In that case, the organization will be responsible for providing volunteers for this meal using the above budget.

Volunteer pocket money:

The volunteer will receive a monthly allowance of **€ 105**



Profile of candidates

The young candidate, in general should have the following characteristics:

- ✓ Being open to or knowing a new culture and living in another country, being able to adapt to a way of life different from his own.
- ✓ Be aware of the responsibilities that must be assumed as an EVS volunteer, also aware that their tasks do not replace a job, being a collaborator in the activities of the Association.
- ✓ Being prepared and willing to share homework and housing with other EVS volunteers from other countries
- ✓ Being willing to live new experiences and share their own
- ✓ Collaborative and flexible Being

The age of participants will be between 17 and 30 years. However, given the characteristics of our activities we consider that the most suitable ages are those included in the highest ranges, that is, **from 23-24 years old**, and up to 28 or 30 years.

We aim at equality of opportunities according to gender in the selection of the candidates, being a determining factor to solve a hypothetical tie between two candidates, always depending on the available applications when making the selection.

All planned activities can be performed by anyone regardless of gender.