



INFOPACK

Updating... - Digital Tools for Youth Work

SEMINAR

4-10 MAY
2022

Dates: 4/5/2022 - 10/5/2022

Arrival day: 3/5/2022

Departure day: 11/5/2022

Location: Hondarribia / Donostia-San Sebastián, Spain

Organization: KAEBNAI

Topic: Digital tools and resources in youth work from non-formal education.



PROJECT CONTEXT:

The project "Updating... - Digital tools for youth work" is a Seminar that aims to exchange resources, digital tools and good practices in virtual environments to work in the field of youth from non-formal education.

Through this project, youth workers or youth leaders will acquire tools to work educationally with young people from the virtual. In this way, we will develop different skills while we raise awareness about the importance of exploring new tools to connect with young people.

They have changed our habits, our ways of relating to each other and the tools and resources we use in our daily lives. The virtual world and technological resources open a new world of possibilities that may have come to stay.

Therefore, we intend to learn from this new situation and how the use of these new technological resources can help us in the framework of non-formal education with young people.

Thus, youth work has also been very affected and we have had and must adapt. Now we have to start working in a different way because we cannot do many of the activities that we used to do normally. For that, we have to dedicate time to investigate, learn, be creative and try.

However, we can benefit from the advantages that work offers us virtually: availability, comfort, speed, interaction, novelty...

In addition, the good use of these digital tools can be a resource to promote the empowerment of young people and active participation from non-formal education.

Therefore, although in the youth field we have been using this new way for some time now, we think it is key to learn from these new tools, update ourselves, make good use of them and reinvent ourselves to this new digital world to connect with young people, now more than ever.

In this way, through this project, we will have spaces to exchange good practices and learn from our different experiences. We will reflect on how we use these tools with young people. Is it a resource that we take into account? How do we carry it out? Have we been learning and adapting in this time of the digital era? How and how do we connect with young people through computers or mobile applications? These and many other questions can be reflected and shared in a multicultural space. In this way, we will get to know other realities and exchange our own experiences and resources.

In addition, at the end of the Seminar, with the resources and tools acquired, we will carry out small projects by groups that follow these objectives and be able to carry them out in their organizations or communities in the future.

During the week, we will work with a non-formal methodology, with dynamics, debates, working in small groups, games, creative presentations, cultural evenings and visits, expression exercises and project creation.



OBJECTIVES:

The objectives of this experiential project are:

- To promote the use of digital tools in the work with youth in the field of non-formal education.
- Learn and exchange different and new tools, techniques, methodologies, projects and experiences in the digital field of non-formal education to work with young people.
- Exchange good practices on the use of digital resources to work with youth.
- To know the advantages and benefits that these tools offer us to be able to connect with young people.
- Raise awareness about the use of these tools as a resource for youth empowerment and participation.
- To carry out small pilot projects to be able to carry out in the future.
- To develop different skills and competences in the participants such as: creativity, initiative, organization, social skills, as well as digital skills.
- Promote equality and cultural diversity.
- Encourage and promote reflection on the development of competences of the youth workers within the ERASMUS+ program.



ELIGIBILITY OF PARTICIPANTS

VERY IMPORTANT!!! To keep the conditions of Erasmus+ program fundings all the partners must guarantee: COMPLETE THE GROUP OF 3 PARTICIPANTS AND THE PARTICIPATION OF THEM IN THE WHOLE SEMINAR.

- Each organization will bring 3 participants. Please, try to **respect the gender balance**.
- Able to select and prepare **3 participants who are:**
 - Over 18 years old and no top age limit.
 - To have the Covid passport certificate in effect by the time of the project.
 - Youth workers (professional or volunteers)/youth leaders/ educators/teachers...
 - Or any person related with the youth field and interested to learn.
 - Or actively involved in work with groups of youngsters.
 - Able to understand and express themselves in English (and it will be appreciated a basic level of Spanish)
 - Eager to gain new skills and competences.
 - Each partner organization involved in the project must gather and send the participants well aware of the topic and with some previous tasks done.

The language used will be english

There is NO participation fee for this project



PARTICIPANTS' TASKS

So please understand that your commitment on preparing the sessions will directly impact the exchange and the quality of the seminar.

These are the things you are expected to bring/prepare. Each country (or organization) will be asked to prepare and facilitate:

- 2 Energizers

- Prepare a **presentation of your experience and good practices** working in the youth field related to the Digital Tools (projects, methodologies, techniques...) at local, regional or national level. You will have maximum 15 minutes for country group and you can do it however you want (Prezi, Power Point, videos, theatre, etc...).

- Prepare a **short presentation about the situation of the Digital Tools for Youth** in your context, your region or country. You will have maximum 15 minutes for country group and you can do it however you want (Prezi, Power Point, videos, theatre, etc...).

- **Prepare a short presentation/explanation of your sending organization** in digital format to share. You can bring also flyers, stickers, posters...

- **Euronight/cultural evening:** We would be glad to try different delicious stuff from your countries. If you'd like to give a presentation on your country/culture, you will have maximum 15 minutes for each country group.



EXPENSES OF PARTICIPANTS

- Travel Costs are based on unit cost and are calculated with the distance calculator provided by the EC

http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm

Please provide your organisation departure city so we can calculate the amount. We will try to balance the grant received, with all the real costs of all participants' travel expenses, in order to make that every participant pays a fair amount of co-financing;

- We strongly recommend that each participant takes out travel insurance with coverage for covid. These costs can be justified with the travel budget as long as it does not exceed the limit of each participant's travel budget.

- Subsistence, accommodation and other expenses related with the participation in the seminar are 100% covered by the EC grant during the training period.

CALENDAR

Each organisation (and participant) involved in the project is expected to take full responsibility as a partner in all the stages of the project. This include:

- Respecting the deadlines for each phase.
- Selecting the participants according to the eligibility requirement previously described.
- Making the travel arrangements according to the dates of the programme and upon approval of the host organisation.
- To prepare different contents and activities for the seminar in advance.

PHASES AND DEADLINES

1. **Application and selection of participants** - until April 3
2. **Travel + insurance arrangements** - until April 17
3. **Submission of different tasks** - until May 1

VENUE

Albergue Hostel Juan Sebastian Elkano, Hondarribia, Spain

This hostel is located in Hondarribia (near Donostia-San Sebastián) at the seaside. Apart from being fully equipped to work inside, we will hopefully be able to enjoy the different areas surrounding the house. You will be accommodated in shared rooms.

<https://www.gipuzkoa.eus/es/web/guest/azterta/equipamientos/albergues/albergue-hondarribia>



Check in: We should be there at the reception to meet you on your arrival, so please confirm with us the time of your arrival.





WHAT TO BRING WITH YOU

- Your Passport / ID
- EU COVID certificate
- Your European Health Card + travel insurance documents
- Some typical (tinned) dish / wine / cheese / sweet... from your country or region for the Euronight.
- Towels.
- If you're taking any medicines, **DON'T FORGET THEM**. It might also be useful to bring a prescription for those medicines along.
- The materials you may need for the sessions you are responsible for.

TRAVEL

There are several airports in the area and they are all connected to the city of Donostia-San Sebastián by bus.

Bilbao is the biggest airport and usually the one with the cheapest connections. There are direct buses from here to Donostia-San Sebastián.

Donostia-San Sebastián also has its own airport but it is very small with few flights, mostly national. Biarritz, located in France, is a quite small airport but could also be an option as some low cost companies operates there. Once you are in Donostia-San Sebastián, you have several options to reach Hondarribia as it is very close by.

HOW TO ARRIVE

In case you are coming by plane, the best way is landing on Bilbao's airport (Loiu Airport).

Once you leave the airport (black dot), there is a bus stop for direct bus to Donostia-San Sebastián (red dot).

The bus company is PESA and it costs 17€ to Donostia-San Sebastián.



Check the timetables in the website:

<http://www.pesa.net/pesa/en/horarios>

Origin: AEROPUERTO LOIU AIREPORTUA

Destination: DONOSTIA

In San Sebastián-Donostia to get to Hondarribia you will have to take any of the following lines E20, E21, E23 (departing from Plaza Gipuzkoa in Donostia).

<http://www.lurraldebus.eus/>



You can also travel to Biarritz, Barcelona or Madrid international airports and then take a bus or train to Donostia-San Sebastián. You can see some buses for these lines in www.alsa.es and trains in www.renfe.es but there are several more options.

The closest biggest city from Hondarribia is Donostia-San Sebastian. So, if you arrive there (doesn't matter train or bus because it is the same station) you can take the bus to Hondarribia.

There are buses from Donostia-San Sebastián to Hondarribia every 15 minutes and the trip takes 30 minutes.

[Check here the timetables:](http://www.lurraldebus.eus/) <http://www.lurraldebus.eus/>

- Mind that you cannot arrive after the project starting date and departure earlier than project departure date!

**- Please email the travel form to
kaebnaierasplus@gmail.com**

- Do not buy tickets before we confirm your arrangements!

TRAVEL EXPENSES

Provide the departure city of your organization so can be calculated the amount. We will try to balance the grant received BY COUNTRY, with all the real costs of the travel expenses of all the participants of THE COUNTRY, in order to make each participant pay a fair amount of co-financing.

COUNTRY	ORGANIZATION	TRAVEL BUDGET
Bulgaria	Youth Senate Bulgaria	360,00 EUR
Georgia	LightUP	530,00 EUR
Hungary	Compass Európai Ifjúsági Közösségért Egyesület	275,00 EUR
Italy	Associazione Culturale Pro.m.e.t.eu.s	275,00 EUR
Lithuania	ASOCIACIJA AKTYVISTAI	360,00 EUR
The Republic of North Macedonia	Association for Cultural and Educational Development YOUTH ON BOARD	275,00 EUR
Poland	Stowarzyszenie Senfineco	275,00 EUR
Portugal	Associação Spin para o Intercâmbio, Formação e Cooperação entre os Povos	275,00 EUR
Czech Republic	Rizika internetu a komunikačních technologií, z.s.	275,00 EUR
Romania	Euro Education Federation	360,00 EUR



REIMBURSEMENTS

The reimbursement of the travel expenses is subject to submission of travel forms and original travel documents and the fulfillment of all the participation requirements. The maximum reimbursable amounts for each have been calculated according to the Distance Calculator of the European Commission.

The documents you will need to provide us with include:

- Original boarding passes
- Invoices
- ALL return tickets (sent by postal mail upon return to your country)

No photos or electronic versions of travel documents will

be accepted.

The participation conditions you are expected to fulfill are:

Attendance:

- Mind that you cannot arrive after the project programme starting time and departure earlier than project departure time.
- Your travel expenses will be reimbursed only in case you participate in all activities of the programme.

Travel arrangements:

- Make sure you have the hosting organisation's approval for your travel proposal before buying the tickets.

Formal requirements:

- Fill in the travel form properly and contact organizers if there are any concerns.
- Complete the evaluation form in the Mobility Tool upon return to your country.

The reimbursement will be carried out in two stages and by bank transfer:

1. The last days of the activity: the 80% of the expenses incurred into until that moment will be reimbursed upon proper filling of the travel form and submission of the required travel documents.
2. Upon return to your country: the remaining 20% and plus travel expenses of the back way will be reimbursed after receiving the return documents by postal mail and the online filling of the evaluation form in the Mobility Tool.

Please mind that **all reimbursements are paid out to your sending organisation by bank transfer**. In case of a personal account, it will be done to one participant's bank account of the country group, under their responsibility and commitment.

WOULD YOU LIKE TO PARTICIPATE?

Please complete the form on the
following link:

<https://forms.gle/zKPwrscrDY1fXLU88>

QUESTIONS & CONTACT:

kaebnaierasplus@gmail.com

ESKERRIK ASKO! MUCHAS GRACIAS!
THANK YOU!



